

UC [redacted]
FBIHQ
Counterintelligence Division

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[redacted]
[redacted]@ic.fbi.gov

From: [redacted]
Sent: Monday, November 28, 2011 12:04 PM
To: [redacted]
[redacted]@aau.edu; [redacted]@nyu.edu; [redacted]
[redacted]@rice.edu; [redacted]
[redacted]@iastate.edu
Cc: [redacted]
Subject: FW: National Security Higher Educational Board meeting

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Hello Everyone,

The next National Security Higher Education Advisory Board (NSHEAB) meeting is scheduled for February 14-17, 2012 in Miami, Fla., the meeting will be held at the Florida State Fusion Center on February 15, 2012 at 11:30 a.m. and will conclude at 1:00 p.m. on February 16, 2012 at the Miami International Airport. There will be a working dinner on February 15, 2012. Please advise the Presidents/Chancellors of the scheduled meeting. In addition, please advise if there are any specific agenda topics. You will receive logistical details regarding this meeting as soon as they become available. Please RSVP via e-mail to [redacted]@ic.fbi.gov or by telephone at [redacted] by Friday December 16, 2011.

Thank you,

[redacted]
Management and Program Analyst
FBIHQ/Counterintelligence Division

[redacted]
[redacted] (desk)
[redacted] (bb)
[redacted] (fax)
[redacted]@ic.fbi.gov

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[Redacted]

From: [Redacted]
Sent: Tuesday, December 06, 2011 11:36 AM
To: [Redacted]
Subject: FW: ACH Form (Katehi)
Attachments: 120111FBIbankDepositForm.pdf .

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Hello [Redacted]

Could you have Chancellor Kathei fill out the bank deposit form so that she can be reimbursed. If you have any questions please do not hesitate to call or e-mail me.

Thank you

[Redacted]

[Redacted]

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[Redacted] (office)
[Redacted] (blackberry)
[Redacted] (fax)

[Redacted]

From: [Redacted]
Sent: Tuesday, December 06, 2011 11:41 AM
To: [Redacted]
Subject: FW: ACH Form (Powers)
Attachments: 120111FBIbankDepositForm.pdf

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[Redacted]

Could you please have President Powers fill out the attached bank deposit form so that he can be reimbursed for his travel. If you need any further assistance please do not hesitate to call or e-mail me.

Thank you

[Redacted]
[Redacted]
[Redacted] office)
[Redacted] blackberry)
[Redacted] fax)

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[Redacted]

From: [Redacted]
Sent: Tuesday, December 06, 2011 11:49 AM b6
To: [Redacted] b7C
Subject: FW: ACH Form (Machen)
Attachments: 120111FBIbankDepositForm.pdf

[Redacted]

Could you have President Machen fill out the ACH bank deposit form so that he can be reimbursed for his travel. If you have any questions please do not hesitate to call or e-mail me.

Thank you

[Redacted]
[Redacted]
[Redacted] (office)
[Redacted] (blackberry)
[Redacted] (fax)
[Redacted] ic.fbi.gov

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[Redacted]

From: [Redacted]
Sent: Tuesday, December 06, 2011 11:50 AM
To: [Redacted]
Subject: RE: ACH Form (Katehi)

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Yes [Redacted] I will resend, please destroy.

From: [Redacted] [mailto:[Redacted]@ucdavis.edu]
Sent: Tuesday, December 06, 2011 11:46 AM
To: [Redacted]
Subject: RE: ACH Form (Katehi)

Hi [Redacted]

I just opened up the form you sent us and realize that it has MRC Greenwood's information. Do you have a blank form, or a form that has Chancellor Katehi's information?

Thanks!

[Redacted]

From: [Redacted] [mailto:[Redacted]@ic.fbi.gov]
Sent: Tuesday, December 06, 2011 8:36 AM
To: [Redacted]
Subject: FW: ACH Form (Katehi)

Hello [Redacted]

Could you have Chancellor Katehi fill out the bank deposit form so that she can be reimbursed. If you have any questions please do not hesitate to call or e-mail me.

Thank you

[Redacted]

[Redacted]

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[Redacted]

(office)

(blackberry)

(fax)

[REDACTED]

From: [REDACTED]
Sent: Tuesday, December 06, 2011 11:54 AM
To: [REDACTED]
Subject: FW: ACH forms
Attachments: SF-3881.jpg; SF-3881 pg2.jpg

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Hello [REDACTED]

I thought I had sent you a blank form here is the blank form, please destroy the email I just sent to you.

Thank you

[Redacted]

From: [Redacted]
Sent: Tuesday, December 06, 2011 12:30 PM
To: [Redacted]
Subject: RE: National Security Higher Educational Board meeting

[Redacted]

I will inquire and let you know.

From: [Redacted] [mailto:[Redacted]@indiana.edu]
Sent: Tuesday, December 06, 2011 12:10 PM
To: [Redacted]
Cc: [Redacted]
Subject: FW: National Security Higher Educational Board meeting

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[Redacted]

[Redacted] kindly sent us the draft itinerary of February 2012 NSHEAB meeting. Indiana University President Michael McRobbie is able to attend the February 15-session but has Board of Trustee commitments on February 16 that he must attend. Can you check for me if it is an option to attend one day instead of both?

Thanks so much and I hope to hear from you soon.

[Redacted]

Office of the President
Indiana University
Bryan Hall 200, 107 S Indiana Avenue
Bloomington, IN 47405

[Redacted]
[Redacted]@indiana.edu

From: [Redacted] [mailto:[Redacted]@ic.fbi.gov]
Sent: Tuesday, November 29, 2011 11:26 AM
To: [Redacted]
[Redacted]@aaau.edu; [Redacted]@nyu.edu;
[Redacted]@rice.edu; [Redacted]@iastate.edu
Cc: [Redacted]@bristol.ac.uk
Subject: RE: National Security Higher Educational Board meeting

All,

Attached is the rough itinerary for the February, 2012 meeting. We will be finalizing it later next month, but this is essentially it. If you have any questions, concerns, or inquiries, please contact [Redacted] SSA [Redacted] (cc'd above) or myself.

Best, [Redacted]

UC [Redacted]

FBIHQ
Counterintelligence Division

[Redacted]

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[Redacted]

@ic.fbi.gov

From: [Redacted]

Sent: Monday, November 28, 2011 12:04 PM

To: [Redacted]

[Redacted]@aau.edu; [Redacted]@nyu.edu; [Redacted]

[Redacted]@rice.edu; [Redacted]

[Redacted]@iastate.edu

Cc: [Redacted]

Subject: FW: National Security Higher Educational Board meeting

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Hello Everyone,

The next National Security Higher Education Advisory Board (NSHEAB) meeting is scheduled for February 14-17, 2012 in Miami, Fla., the meeting will be held at the Florida State Fusion Center on February 15, 2012 at 11:30 a.m. and will conclude at 1:00 p.m. on February 16, 2012 at the Miami International Airport. There will be a working dinner on February 15, 2012. Please advise the Presidents/Chancellors of the scheduled meeting. In addition, please advise if there are any specific agenda topics. You will receive logistical details regarding this meeting as soon as they become available. Please RSVP via e-mail to

[Redacted]@ic.fbi.gov or by telephone at

[Redacted] by Friday December 16, 2011.

Thank you,

[Redacted]

Management and Program Analyst
FBIHQ/Counterintelligence Division

[Redacted]

(desk)
(bb)
(fax)
ic.fbi.gov

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[Redacted]

From: [Redacted]
Sent: Thursday, December 08, 2011 9:20 AM
To: [Redacted]
Subject: RE: ACH forms

Okay thank you [Redacted]

From: [Redacted] [mailto:[Redacted]@po.utexas.edu]
Sent: Thursday, December 08, 2011 9:18 AM
To: [Redacted]
Subject: RE: ACH forms

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Thanks [Redacted] I'll try to get that to you today. The president has been traveling.

[Redacted]

Bill Powers

The University of Texas at Austin ~ P.O. Box T ~ Austin, Texas 78713
Direct: [Redacted] ~ Fax: [Redacted]
Proud member of [iForty](#)

From: [Redacted] [mailto:[Redacted]@ic.fbi.gov]
Sent: Thursday, December 08, 2011 8:16 AM
To: [Redacted]
Subject: FW: ACH forms

[Redacted]

Once the Chancellor and Presidents have filled out their ACH forms you can fax or email them back to me, that way we there won't be a long delay in getting their reimbursement back to them.

Thank you

[REDACTED]

From: [REDACTED]
Sent: Thursday, December 08, 2011 9:16 AM
To: [REDACTED]
Subject: FW: ACH forms

[REDACTED]

Once the Chancellor and Presidents have filled out their ACH forms you can fax or email them back to me, that way we there won't be a long delay in getting their reimbursement back to them.

Thank you

[Redacted]

From: [Redacted]
Sent: Friday, December 09, 2011 9:08 AM
To: [Redacted]
Subject: RE: ACH form

[Redacted]

He has to sign it, and then you can scan it and send it back to me.

-----Original Message-----

From: [Redacted] [mailto:[Redacted]@po.utexas.edu]
Sent: Friday, December 09, 2011 9:02 AM
To: [Redacted]
Subject: ACH form

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[Redacted]

Attached is the ACH form for President Powers. Please let me know if you need anything else.

[Redacted]

Bill Powers The University of Texas at Austin ~ P.O. Box T

~ Austin, Texas 78713

Direct: [Redacted] ~ Fax: [Redacted]

Proud member of iForty

[Redacted]

From: [Redacted]
Sent: Tuesday, December 13, 2011 1:25 PM
To: [Redacted]
Subject: RE: National Security Higher Educational Board meeting

[Redacted]

I will find out what time it is actually going to start.

From: [Redacted] [mailto:[Redacted]@ufl.edu]
Sent: Tuesday, December 13, 2011 11:35 AM
To: [Redacted]
Subject: RE: National Security Higher Educational Board meeting

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Hello [Redacted]

I have the below meeting on President Machen's calendar, but I wanted to let you know about his travel plans.

He will arrive to Miami on Feb. 15th around 10:15am that morning, he will stay the night but then he has to leave for Tallahassee for another meeting the morning on Feb. 16th. So he will not be able to participate in the meetings on Feb. 16th.

Your email below says it begins at 11:30am, but the agenda had noon, just want to make sure I get him there at the right time!!!!

Thank you,

[Redacted]
☺

From: [Redacted] [mailto:[Redacted]@ic.fbi.gov]
Sent: Monday, November 28, 2011 12:04 PM
To: [Redacted]
[Redacted]@aau.edu; [Redacted]@nyu.edu; [Redacted]
[Redacted]@rice.edu; [Redacted]
[Redacted]@astate.edu
Cc: [Redacted]
Subject: FW: National Security Higher Educational Board meeting

Hello Everyone,

The next National Security Higher Education Advisory Board (NSHEAB) meeting is scheduled for February 14-17, 2012 in Miami, Fla., the meeting will be held at the Florida State Fusion Center on February 15, 2012 at 11:30 a.m. and will conclude at 1:00 p.m. on February 16, 2012 at the Miami International Airport. There will be a working dinner on February 15, 2012. Please advise the Presidents/Chancellors of the scheduled meeting. In addition, please advise if there are any specific agenda topics. You will receive logistical details regarding this meeting as soon as they become available. Please RSVP via e-mail to [Redacted]@ic.fbi.gov or by telephone at

[redacted] by Friday December 16, 2011.

Thank you,

[redacted]
Management and Program Analyst
FBIHQ/Counterintelligence Division

[redacted]
[redacted] (desk)
[redacted] (bb)
[redacted] (fax)
[redacted] c.fbi.gov

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[Redacted]

From: [Redacted]
Sent: Wednesday, October 19, 2011 2:52 PM
To: [Redacted]
Subject: RE: Oct 17-18 MRC Greenwood

[Redacted]

I will get all of this together and send you a response on tomorrow.

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From: [Redacted] [mailto:[Redacted]@hawaii.edu]
Sent: Wednesday, October 19, 2011 2:27 PM
To: [Redacted]
Subject: Re: Oct 17-18 MRC Greenwood

[Redacted]

Other than airfare & lodging, are there other travel expenses approved for reimbursement?

President Greenwood has not yet returned to the office with her receipts. In anticipation of preparing her travel report, here are my questions:

- For lodging, what is the appropriate room rate allowable?
- is ground transportation covered -- airport to hotel, hotel to meeting location, location to airport?
- M&IE at the federal allowable rate?
- do you have a standard form for requesting reimbursement?

Hope your meeting was productive and successful.

appreciate you help, [Redacted]

On Wed, Oct 12, 2011 at 10:50 AM, [Redacted]@hawaii.edu> wrote:
[Redacted]

Thank you for your phone call. Below is the Room Reservation information.

Will President Greenwood be able to receive reimbursement for two nights (Oct 17 & 18)?

aloha [Redacted]
[Redacted]

Summary of Room Charges	Cost per night per room (USD)
Friday, October 14, 2011-Wednesday, October 19, 2011 (5 nights)	211.00
IOM ANNUAL MEETING	

Estimated government taxes and fees: 21.63

Total for stay (for all rooms) 1,163.14

On-site parking, fee: 10 USD hourly, 22 USD daily

Valet parking, fee: 27 USD daily

Changes in taxes or fees implemented after booking will affect the total room price.

[Redacted]

From: [Redacted]
Sent: Wednesday, October 26, 2011 7:35 AM
To: [Redacted]
Subject: RE: Oct 17-18 MRC Greenwood

[Redacted]

We will reimburse for the following:

- Air Fare
- Lodging: two nights
- Meals
- Taxi
- Taxes (lodging)

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From: [Redacted] [mailto:\[Redacted\]@hawaii.edu](mailto:[Redacted]@hawaii.edu)
Sent: Monday, October 24, 2011 9:20 PM
To: [Redacted]
Subject: Fwd: Oct 17-18 MRC Greenwood

Friendly followup:

what business expenses are allowed for reimbursement?

[Redacted]

----- Forwarded message -----
From: [Redacted] [@ic.fbi.gov](mailto:[Redacted]@ic.fbi.gov)>
Date: Wed, Oct 19, 2011 at 8:52 AM
Subject: RE: Oct 17-18 MRC Greenwood
To: [Redacted] [@hawaii.edu](mailto:[Redacted]@hawaii.edu)>

[Redacted]

I will get all of this together and send you a response on tomorrow.

From: [Redacted] [mailto:\[Redacted\]@hawaii.edu](mailto:[Redacted]@hawaii.edu)
Sent: Wednesday, October 19, 2011 2:27 PM
To: [Redacted]
Subject: Re: Oct 17-18 MRC Greenwood

[Redacted]

Other than airfare & lodging, are there other travel expenses approved for reimbursement?

President Greenwood has not yet returned to the office with her receipts. In anticipation of preparing her travel report, here are my questions:

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For lodging, what is the appropriate room rate allowable?

is ground transportation covered -- airport to hotel, hotel to meeting location, location to airport?

M&IE at the federal allowable rate?

do you have a standard form for requesting reimbursement?

Hope your meeting was productive and successful.

appreciate you help,

On Wed, Oct 12, 2011 at 10:50 AM, @hawaii.edu> wrote:

Thank you for your phone call. Below is the Room Reservation information.

Will President Greenwood be able to receive reimbursement for two nights (Oct 17 & 18)?

aloha,

Summary of Room Charges

Cost per night per room (USD)

Friday, October 14, 2011-Wednesday, October 19, 2011 (5 nights) 211.00

IOM ANNUAL MEETING

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Total for stay (for all rooms) 1,163.14

On-site parking, fee: 10 USD hourly, 22 USD daily

Valet parking, fee: 27 USD daily

Changes in taxes or fees implemented after booking will affect the total room price.

[Redacted]

From: [Redacted]
Sent: Wednesday, October 26, 2011 2:27 PM
To: [Redacted]
Subject: RE: Oct 17-18 MRC Greenwood

[Redacted]

I will need the original receipts.

From: [Redacted] [mailto:[Redacted]@hawaii.edu]
Sent: Wednesday, October 26, 2011 2:12 PM
To: [Redacted]
Subject: Re: Oct 17-18 MRC Greenwood

thank you.

do you need original receipts? or may I send to you electronically?

On Wed, Oct 26, 2011 at 1:34 AM, [Redacted]@ic.fbi.gov> wrote:

[Redacted]

b6
b7c

We will reimburse for the following:

Air Fare

Lodging: two nights

Meals

Taxi

Taxes (lodging)

From: [Redacted] [mailto:[Redacted]@hawaii.edu]
Sent: Monday, October 24, 2011 9:20 PM
To: [Redacted]
Subject: Fwd: Oct 17-18 MRC Greenwood

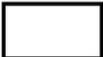
Friendly followup:

what business expenses are allowed for reimbursement?



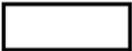
b6
b7c

----- Forwarded message -----
From: [redacted]@ic.fbi.gov>
Date: Wed, Oct 19, 2011 at 8:52 AM
Subject: RE: Oct 17-18 MRC Greenwood
To: [redacted]@hawaii.edu>



I will get all of this together and send you a response on tomorrow.

From: [redacted] [mailto:[redacted]@hawaii.edu]
Sent: Wednesday, October 19, 2011 2:27 PM
To: [redacted]
Subject: Re: Oct 17-18 MRC Greenwood



Other than airfare & lodging, are there other travel expenses approved for reimbursement?

President Greenwood has not yet returned to the office with her receipts. In anticipation of preparing her travel report, here are my questions:

For lodging, what is the appropriate room rate allowable?

is ground transportation covered -- airport to hotel, hotel to meeting location, location to airport?

M&IE at the federal allowable rate?

do you have a standard form for requesting reimbursement?

Hope your meeting was productive and successful.

appreciate you help. [redacted]

On Wed, Oct 12, 2011 at 10:50 AM, [redacted]@hawaii.edu> wrote:

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[redacted]

Thank you for your phone call. Below is the Room Reservation information.

Will President Greenwood be able to receive reimbursement for two nights (Oct 17 & 18)?

aloha, [redacted]

[redacted]

Summary of Room Charges	Cost per night per room (USD)
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Friday, October 14, 2011-Wednesday, October 19, 2011 (5 nights)	211.00
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IOM ANNUAL MEETING

Estimated government taxes and fees: 21.63

Total for stay (for all rooms) 1,163.14

On-site parking, fee: 10 USD hourly, 22 USD daily

Valet parking, fee: 27 USD daily

Changes in taxes or fees implemented after booking will affect the total room price.

[Redacted]

From: [Redacted]
Sent: Wednesday, October 26, 2011 3:19 PM
To: [Redacted]@ucdavis.edu
Subject: President Kathei's Room

[Redacted]

Just wanted to let you know that we will pay for President Kathei's room, I will send you the form that needs to be filled out for reimbursement, and could you please send the original receipts.

Thank you

[Redacted]

From: [Redacted]
Sent: Tuesday, October 18, 2011 10:07 AM
To: [Redacted]@nyu.edu
Subject: RE: today's meeting of NSHEAB

Thank you [Redacted]

From: [Redacted] [mailto:[Redacted]@nyu.edu]
Sent: Tuesday, October 18, 2011 10:06 AM
To: [Redacted]
Subject: today's meeting of NSHEAB

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[Redacted]

Please note that due to an unavoidable change to John Sexton's schedule he is now unable to attend today's meeting of the NSHEAB.

[Redacted]

[Redacted]

New York University
70 Washington Square South
12th Floor
New York, NY 10012

[Redacted] (tele)
[Redacted] (fax.)
[Redacted]@nyu.edu (e-mail)

[Redacted]

From: [Redacted]
Sent: Friday, October 14, 2011 4:17 PM
To: [Redacted]@ucdavis.edu
Subject: FW: NSHEAB Agenda for 10/18 & Member Attendance List
Attachments: NSHEAB Agenda 101811.docx; NSHEAB Attendees.xlsm

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Hello [Redacted]

Enclosed you will find a copy of the agenda and attendees list for the October 18, 2011 NSHEAB Meeting.

The meeting is scheduled at the Federal Bureau of Investigation (FBI) Headquarters in the SIOC EBR Conference room, located at 935 Pennsylvania Ave. N.W., Washington, D.C. 20535, beginning at 12:15 p.m. and ending at approximately 3:00 p.m. Please enter the building through the J. Edgar Hoover FBI Building, business appointments entrance located on Pennsylvania Ave., we will have escorts ready to direct you to the conference area. Please bring two forms of picture identification for entrance into the facility.

If you have any questions or problems, please do not hesitate to contact me.

Thank you

[Redacted]
Management and Program Analyst
FBIHQ/Counterintelligence Division

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[Redacted]
[Redacted] (desk)
[Redacted] (blackberry)
[Redacted] (fax)
[Redacted] ic.fbi.gov

[Redacted]

From: [Redacted]@conet.ucla.edu]
Sent: Wednesday, August 31, 2011 12:47 PM
To: [Redacted]
Subject: RE: National Security Higher Educational Board meeting

Dear [Redacted]

UCLA Chancellor Gene Block plans to attend the NSHEAB meeting on October 18, at FBI Headquarters. He does not currently have any agenda topics to recommend for consideration.

With best regards,

[Redacted]

[Redacted] Gene D. Block

UCLA Office of the Chancellor
Box 951405, 2147 Murphy Hall
Los Angeles, California 90095-1405

Phone: [Redacted]

Fax: [Redacted]

From: [Redacted] [mailto:[Redacted]@ic.fbi.gov]

Sent: Thursday, August 18, 2011 11:33 AM

To: [Redacted]

Subject: FW: National Security Higher Educational Board meeting

Good Afternoon,

The next National Security Higher Education Advisory Board (NSHEAB) meeting is scheduled for October 18, 2011 at FBI Headquarters. Please advise the Presidents/Chancellors of the scheduled meeting. In addition, please advise if there are any specific agenda topics. You will receive logistical details regarding this meeting as soon as they become available. Please RSVP me via e-mail at [Redacted]@ic.fbi.gov or by telephone at [Redacted] by Friday September 2, 2011.

Thank you,

[Redacted]
Management and Program Analyst
FBIHQ/Counterintelligence Division

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[Redacted]

[Redacted] (desk)
[Redacted] (bb)
[Redacted] (fax)
[Redacted] ic.fbi.gov