

[Redacted]

**From:** [Redacted]  
**Sent:** Wednesday, January 25, 2012 10:05 AM  
**To:** [Redacted]  
**Subject:** RE: Upcoming NSHEAB Meetings

[Redacted]

Thank you.

**From:** [Redacted] [mailto:[Redacted]@Colorado.EDU]  
**Sent:** Wednesday, January 25, 2012 9:53 AM  
**To:** [Redacted]  
**Subject:** RE: Upcoming NSHEAB Meetings

Hi [Redacted]

I'm attaching Chancellor DiStefano's flight itinerary for you with cost. I appreciate your help!  
Best,

[Redacted]

**From:** [Redacted] [mailto:[Redacted]@ic.fbi.gov]  
**Sent:** Wednesday, January 25, 2012 6:50 AM  
**To:** [Redacted]  
**Subject:** RE: Upcoming NSHEAB Meetings

Hello [Redacted]

Just wanted to know if flight arrangements have been made for Chancellor DiStefano for the February NSHEAB meeting being held in Miami, if they have been made could you please send me the amount of the flight, I need this information so that I can complete my voucher and Chancellor DiStefano can be reimbursed.

**From:** [Redacted] [mailto:[Redacted]@Colorado.EDU]  
**Sent:** Monday, January 23, 2012 2:56 PM  
**To:** [Redacted]  
**Subject:** RE: Upcoming NSHEAB Meetings

Hi [Redacted]

The early days of the week in October 2012 will work best. October 1, 2, 3, 8, 9, 10, 15, 16, afternoon of October 23, and all days on 29, 30, 31.

Same goes for February 2013. Monday, Tuesday or Wednesday of each week looks good!

Thanks for doing this!

[Redacted]

[Redacted]

University of Colorado at Boulder  
914 Broadway, 17 UCB  
Boulder, CO 80309-0017  
ph. [Redacted]

**From:** [redacted] [mailto:[redacted]@ic.fbi.gov]

b6  
b7C

**Sent:** Monday, January 23, 2012 12:29 PM

**To:** [redacted]@aa.edu; [redacted]  
[redacted]@nyu.edu; [redacted]@rice.edu; [redacted]

**Cc:** [redacted]

**Subject:** Upcoming NSHEAB Meetings

Greetings Everyone,

We are in the process of planning the October 2012 and February 2013 NSHEAB meetings. I need to know what would be the best dates for the Presidents and Chancellors for October and February the date range for October is the 18-26, both meetings will be held at FBIHQ. If you could please check their calendars and send me dates that fit into their schedule it would be greatly appreciated.

Thank you

[redacted]

Management and Program Analyst

[redacted]

b6  
b7C  
b7E

[redacted] (desk)  
[redacted] (fax)  
[redacted] (blackberry)

b6  
b7C

[Redacted]

**From:** [Redacted]  
**Sent:** Wednesday, January 25, 2012 12:32 PM  
**To:** [Redacted]  
**Subject:** Business Upgrade Form  
**Attachments:** business upgrade.pdf

[Redacted]

I submitted President Greenwood's letter regarding her back to our [Redacted] they informed me that the attached form needs to be filled out, once the form is filled out please fax it to me ASAP because we need to get this form in before her travel next month. If you have any questions feel free to call me regarding this.

Thank you

[Redacted]  
Management and Program Analyst

[Redacted]

[Redacted] (desk)  
[Redacted] (fax)  
[Redacted] (blackberry)

b6  
b7C  
b7E

[redacted]  
**From:** [redacted]  
**Sent:** Thursday, January 26, 2012 9:18 AM  
**To:** [redacted]  
**Subject:** RE: National Security Higher Educational Board meeting

[redacted]  
We will only pay for what it would cost him to fly round trip, so if you could get me that fare it would be greatly appreciated.

**From:** [redacted] [mailto:[redacted]@ufl.edu]  
**Sent:** Wednesday, January 25, 2012 5:59 PM  
**To:** [redacted]  
**Subject:** RE: National Security Higher Educational Board meeting

Hello [redacted]

He is taking the UAA Plane for this trip since he has another trip early the next morning.

How should we handle that? I can get a cost estimate but it will be high. I think before we did a portion only, whatever the commercial cost would have been?? Your thoughts?

Thanks, [redacted]

**From:** [redacted] [mailto:[redacted]@ic.fbi.gov]  
**Sent:** Wednesday, January 25, 2012 7:51 AM  
**To:** [redacted]  
**Subject:** RE: National Security Higher Educational Board meeting

Hello [redacted]

Have President Machen's flight arrangements been made? If they have could you please send me the amount, the amount is needed so that I can include it on my voucher so that President Machen can be reimbursed.

**From:** [redacted] [mailto:[redacted]@ufl.edu]  
**Sent:** Tuesday, December 13, 2011 11:35 AM  
**To:** [redacted]  
**Subject:** RE: National Security Higher Educational Board meeting

Hello [redacted]

I have the below meeting on President Machen's calendar, but I wanted to let you know about his travel plans.

He will arrive to Miami on Feb. 15<sup>th</sup> around 10:15am that morning, he will stay the night but then he has to leave for Tallahassee for another meeting the morning on Feb. 16<sup>th</sup>. So he will not be able to participate in the meetings on Feb. 16<sup>th</sup>.

Your email below says it begins at 11:30am, but the agenda had noon, just want to make sure I get him there at the right time!!!!

Thank you,



b6  
b7C

**From:** [redacted] [mailto:[redacted]@ic.fbi.gov]

**Sent:** Monday, November 28, 2011 12:04 PM

**To:** [redacted]  
[redacted]@aaau.edu; [redacted]@nyu.edu; [redacted]  
[redacted]@rice.edu; [redacted]  
[redacted]@iastate.edu

**Cc:** [redacted]

**Subject:** FW: National Security Higher Educational Board meeting

Hello Everyone,

The next National Security Higher Education Advisory Board (NSHEAB) meeting is scheduled for February 14-17, 2012 in Miami, Fla., the meeting will be held at the Florida State Fusion Center on February 15, 2012 at 11:30 a.m. and will conclude at 1:00 p.m. on February 16, 2012 at the Miami International Airport. There will be a working dinner on February 15, 2012. Please advise the Presidents/Chancellors of the scheduled meeting. In addition, please advise if there are any specific agenda topics. You will receive logistical details regarding this meeting as soon as they become available. Please RSVP via e-mail to

[redacted]@ic.fbi.gov or by telephone at [redacted] by Friday December 16, 2011.

Thank you,

[redacted]  
Management and Program Analyst  
FBIHQ/Counterintelligence Division

[redacted]  
[redacted] (desk)  
[redacted] (bb)  
[redacted] (fax)  
[redacted]@ic.fbi.gov

b6  
b7C  
b7E

[Redacted]

**From:** [Redacted]  
**Sent:** Friday, January 27, 2012 11:08 AM  
**To:** [Redacted]  
**Subject:** President Katehi's Flight Arrangements

[Redacted]

Just wanted to know if President Katehi's flight arrangements have been made regarding the upcoming NSHEAB meeting in February, if they have could you be so kind to send me the amount so that I can enter it on our Travel Request Form so that she can reimbursed for her travel.

[Redacted]

**From:** [Redacted]  
**Sent:** Friday, January 27, 2012 3:50 PM  
**To:** [Redacted]  
**Subject:** RE: Upcoming NSHEAB Meetings

[Redacted]

The meeting is only for one day.

**From:** [Redacted] [mailto:[Redacted]@case.edu]  
**Sent:** Friday, January 27, 2012 2:47 PM  
**To:** [Redacted]  
**Cc:** [Redacted]  
**Subject:** RE: Upcoming NSHEAB Meetings

Hi [Redacted]

Do the meetings take place over two days?

Thanks,

[Redacted]

[Redacted]

*Office of the President and the Provost  
Case Western Reserve University  
10900 Euclid Avenue  
Cleveland, OH 44106-7001  
Phone: [Redacted]  
Fax: [Redacted]  
E-mail: [Redacted]@case.edu*

**From:** [Redacted]  
**Sent:** Monday, January 23, 2012 3:30 PM  
**To:** [Redacted]  
**Cc:** [Redacted]  
**Subject:** RE: Upcoming NSHEAB Meetings

[Redacted]

Will the meetings take place over two days?

[Redacted]

[Redacted]

*Office of the President and the Provost  
Case Western Reserve University*

10900 Euclid Avenue  
Cleveland, OH 44106-7001

Phone: [redacted]

Fax: [redacted]

E-mail: [redacted]@case.edu

b6  
b7C

**From:** [redacted] [mailto:[redacted]@ic.fbi.gov]

**Sent:** Monday, January 23, 2012 2:29 PM

**To:** [redacted]@aa.u.edu; [redacted]

[redacted]@nyu.edu; [redacted]@rice.edu;

[redacted]

**Cc:** [redacted]

**Subject:** Upcoming NSHEAB Meetings

Greetings Everyone,

We are in the process of planning the October 2012 and February 2013 NSHEAB meetings. I need to know what would be the best dates for the Presidents and Chancellors for October and February the date range for October is the 18-26, both meetings will be held at FBIHQ. If you could please check their calendars and send me dates that fit into their schedule it would be greatly appreciated.

Thank you

[redacted]

Management and Program Analyst

[redacted]

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b7E

[redacted] (desk)  
[redacted] (fax)  
[redacted] (blackberry)



[Redacted]

**From:** [Redacted]  
**Sent:** Friday, January 27, 2012 3:50 PM  
**To:** [Redacted]  
**Subject:** RE: President Katehi's Flight Arrangements

[Redacted]

I will check on this first thing Monday morning.

b6  
b7C

**From:** [Redacted] [mailto:[Redacted]@ucdavis.edu]  
**Sent:** Friday, January 27, 2012 1:54 PM  
**To:** [Redacted]  
**Cc:** [Redacted]  
**Subject:** RE: President Katehi's Flight Arrangements

Dear [Redacted]

Per our phone conversation today, Chancellor Katehi is no longer able to attend the February meetings. Please do send her regrets.

The hotel reservation has been cancelled, and we were given the following cancellation confirmation number:

[Redacted]

Just as a reminder, I believe we haven't as of yet received the chancellor's reimbursement from the October meeting. I have cc'd my colleague [Redacted] to this email as she has been working on closing this travel. Could you please let us know the status of the reimbursement?

Thanks so much for all your help [Redacted]

Best,

[Redacted]

[Redacted]

University of California, Davis  
One Shields Avenue, Davis, CA 95616-8558  
Phone: [Redacted]  
Fax: [Redacted]  
[Redacted]@ucdavis.edu

**From:** [Redacted] [mailto:[Redacted]@ic.fbi.gov]  
**Sent:** Friday, January 27, 2012 8:08 AM  
**To:** [Redacted]  
**Subject:** President Katehi's Flight Arrangements

[Redacted]

Just wanted to know if President Katehi's flight arrangements have been made regarding the upcoming NSHEAB meeting in February, if they have could you be so kind to send me the amount so that I can enter it on our Travel Request Form so that she can be reimbursed for her travel.

Thank you

[Redacted]

Management and Program Analyst

[Redacted]

[Redacted]

(desk)  
(fax)  
(blackberry)

b6  
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b7E

[Redacted]

**From:** [Redacted]  
**Sent:** Thursday, October 27, 2011 7:49 AM  
**To:** [Redacted]  
**Subject:** FW: NSHEAB meeting 10/18/11  
**Attachments:** scan0001.pdf

b6  
b7C

Hello [Redacted]

Travel related expenses for the October 18, 2011, NSHEAB Meeting at FBIHQ. Please mail all original receipts and the original signed SF-1012 to my attention at FBIHQ [Redacted] 935 Pennsylvania Ave. NW Washington DC 20535.

- 1). Page 1 line 7, the travel authorization number is [Redacted]
- 2). Page 1 line 13, President or Chancellor's signature
- 3). Page 2 per diem rate for travel days are \$53.25 and full days are \$71.00, I'm not sure if they had any full days.
- 4). Page 2 any additional expenses ( taxis, parking, etc).

Thank you

[Redacted]  
Management and Program Analyst  
FBIHQ/Counterintelligence Division

[Redacted]  
[Redacted] (desk)  
[Redacted] (bb)  
[Redacted] (fax)  
[Redacted] ic.fbi.gov

**From:** [Redacted] [mailto:[Redacted]@psu.edu]  
**Sent:** Monday, May 09, 2011 5:43 PM  
**To:** [Redacted]  
**Subject:** [Redacted] meeting 3/24 and NSHEAB meeting 5/3-4

b6  
b7C  
b7E

Hi [Redacted]

I've been really busy and just started looking back at some expense reimbursements for President Spanier. I never received any notice from you about the March meeting and I believe that we're supposed to be reimbursed for our expenses? There was a [Redacted] meeting at FBIHQ on March 24, 2011 and the NSHEAB Meeting held last week, May 3 and 4. Could you let me know what the allowance is for flights, etc. and send me the forms to complete.

Thanks so much,

[Redacted]

[Redacted]

[Redacted]

201 Old Main  
The Pennsylvania State University  
University Park, PA 16802

[Redacted]

[Redacted]@psu.edu

b6  
b7C

[Redacted]

**From:** [Redacted]  
**Sent:** Monday, October 31, 2011 2:42 PM  
**To:** [Redacted]  
**Subject:** FW: NSHEAB meeting 10/18/11  
**Attachments:** scan0001.pdf

b6  
b7C

Hello [Redacted]

Travel related expenses for the October 18, 2011, NSHEAB Meeting at FBIHQ. Please mail all original receipts and the original signed SF-1012 to my attention at FBIHQ [Redacted] 935 Pennsylvania Ave. NW Washington DC 20535.

- 1). Page 1 line 7, the travel authorization number is [Redacted]
- 2). Page 1 line 13, President or Chancellor's signature
- 3). Page 2 per diem rate for travel days are \$53.25 and full days are \$71.00, I'm not sure if they had any full days.
- 4). Page 2 any additional expenses ( taxis, parking, etc).

Thank you

[Redacted]  
Management and Program Analyst  
FBIHQ/Counterintelligence Division  
[Redacted]  
[Redacted] (desk)  
[Redacted] (bb)  
[Redacted] (fax)  
[Redacted]@ic.fbi.gov

**From:** [Redacted] [mailto:[Redacted]@psu.edu]  
**Sent:** Monday, May 09, 2011 5:43 PM  
**To:** [Redacted]  
**Subject:** [Redacted] meeting 3/24 and NSHEAB meeting 5/3-4

b6  
b7C  
b7E

Hi [Redacted]

I've been really busy and just started looking back at some expense reimbursements for President Spanier. I never received any notice from you about the March meeting and I believe that we're supposed to be reimbursed for our expenses? There was a [Redacted] meeting at FBIHQ on March 24, 2011 and the NSHEAB Meeting held last week, May 3 and 4. Could you let me know what the allowance is for flights, etc. and send me the forms to complete.

Thanks so much,

[Redacted]

[Redacted]

[Redacted]

201 Old Main  
The Pennsylvania State University  
University Park, PA 16802

[Redacted]

[Redacted]@psu.edu

b6  
b7C

b6  
b7C

[Redacted]

**From:** [Redacted]  
**Sent:** Friday, November 04, 2011 10:47 AM  
**To:** [Redacted]  
**Subject:** RE: travel voucher for Oct. 18th meeting

Yes you can call me and give it to me.

-----Original Message-----

**From:** [Redacted] [mailto:[Redacted]@po.utexas.edu]  
**Sent:** Friday, November 04, 2011 10:43 AM  
**To:** [Redacted]  
**Subject:** RE: travel voucher for Oct. 18th meeting

Can I call you with that info? I don't like to put that sort of stuff in emails.

[Redacted]

-----Original Message-----

**From:** [Redacted] [mailto:[Redacted]@ic.fbi.gov]  
**Sent:** Friday, November 04, 2011 9:39 AM  
**To:** [Redacted]  
**Subject:** RE: travel voucher for Oct. 18th meeting

[Redacted]

Could you please send me President Power's SSAN# please, I need to put it on the document that you sent me.

-----Original Message-----

**From:** [Redacted] [mailto:[Redacted]@po.utexas.edu]  
**Sent:** Thursday, November 03, 2011 9:46 AM  
**To:** [Redacted]  
**Subject:** travel voucher for Oct. 18th meeting

[Redacted]

Attached is President Powers' travel voucher for the Oct. 18th NSHEAB meeting in Washington. You'll recall that you and I chatted by phone about him staying at the Four Seasons since there were no rooms at the Marriott Wardman Park.

Please let me know if you have any questions.

[Redacted]

Bill Powers The University of Texas at Austin ~ P.O. Box T

~ Austin, Texas 78713

Direct: [Redacted] ~ Fax: [Redacted]



[Redacted]

**From:** [Redacted]  
**Sent:** Friday, November 04, 2011 10:39 AM  
**To:** [Redacted]  
**Subject:** RE: travel voucher for Oct. 18th meeting

[Redacted]

Could you please send me President Power's SSAN# please, I need to put it on the document that you sent me.

-----Original Message-----

**From:** [Redacted] [mailto:[Redacted]@po.utexas.edu]  
**Sent:** Thursday, November 03, 2011 9:46 AM  
**To:** [Redacted]  
**Subject:** travel voucher for Oct. 18th meeting

[Redacted]

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Please let me know if you have any questions.

[Redacted]

Bill Powers The University of Texas at Austin ~ P.O. Box T

~ Austin, Texas 78713

Direct: [Redacted] ~ Fax: [Redacted]

b6  
b7C

[Redacted]

**From:** [Redacted]  
**Sent:** Monday, November 07, 2011 8:50 AM  
**To:** [Redacted]  
**Subject:** RE: NSHEAB meeting 10/18/11

[Redacted]

I need to have the Dr. Spanier original receipts before the [Redacted] will process his reimbursement, so if you could send those to me it would be greatly appreciated. My address is: [Redacted] 935 Pennsylvania Ave. N.W., Washington, D.C. 20535, [Redacted]

b6  
b7C  
b7E

**From:** [Redacted] [mailto:[Redacted]@psu.edu]  
**Sent:** Tuesday, November 01, 2011 1:13 PM  
**To:** [Redacted]  
**Subject:** RE: NSHEAB meeting 10/18/11

Hi [Redacted]

Attached please find Dr. Spanier's signed expense voucher for the October 18, 2011 meeting in Washington, DC. There is no charge for travel from State College to DC and back this time because Dr. Spanier was already in DC for AAU meetings and following the NSHEAB meeting he had to go to Boston for scheduled meetings there. Therefore, he would have travelled to DC and then on to Boston even if there wasn't an NSHEAB meeting.

If you have any questions, please do not hesitate to contact me.

[Redacted]

[Redacted]

The Pennsylvania State University | Office of the President  
201 Old Main | University Park, PA 16802  
Tel: [Redacted] | Fax: [Redacted]

b6  
b7C

**From:** [Redacted] [mailto:[Redacted]@ic.fbi.gov]  
**Sent:** Monday, October 31, 2011 2:42 PM  
**To:** [Redacted]  
**Subject:** FW: NSHEAB meeting 10/18/11

Hello [Redacted]

Travel related expenses for the October 18, 2011, NSHEAB Meeting at FBIHQ. Please mail all original receipts and the original signed SF-1012 to my attention at FBIHQ [Redacted] 935 Pennsylvania Ave. NW Washington DC 20535.

1). Page 1 line 7, the travel authorization number is [Redacted]

- 2). Page 1 line 13, President or Chancellor's signature
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- 4). Page 2 any additional expenses ( taxis, parking, etc).

Thank you

[redacted]  
Management and Program Analyst  
FBIHQ/Counterintelligence Division  
[redacted]  
[redacted] (desk)  
[redacted] (bb)  
[redacted] (fax)  
[redacted]@ic.fbi.gov

b6  
b7C  
b7E

**From:** [redacted] [mailto:[redacted]@psu.edu]  
**Sent:** Monday, May 09, 2011 5:43 PM  
**To:** [redacted]  
**Subject:** [redacted] meeting 3/24 and NSHEAB meeting 5/3-4

Hi [redacted]

b6  
b7C

I've been really busy and just started looking back at some expense reimbursements for President Spanier. I never received any notice from you about the March meeting and I believe that we're supposed to be reimbursed for our expenses? There was a [redacted] meeting at FBIHQ on March 24, 2011 and the NSHEAB Meeting held last week, May 3 and 4. Could you let me know what the allowance is for flights, etc. and send me the forms to complete.

Thanks so much,

[redacted]  
[redacted]  
201 Old Main  
The Pennsylvania State University  
University Park, PA 16802  
[redacted]  
[redacted]@psu.edu

[Redacted]

**From:** [Redacted]  
**Sent:** Monday, November 07, 2011 8:52 AM  
**To:** [Redacted]  
**Subject:** RE: travel voucher for Oct. 18th meeting

[Redacted]

I will need to have President Power's original receipts before the [Redacted] will process his reimbursement. Please mail them to me at: FBIHQ 935 Pennsylvania Ave., N.W., Washington, D.C. 20535, Attention: [Redacted] [Redacted] Thank you

b6  
b7C  
b7E

-----Original Message-----

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**To:** [Redacted]  
**Subject:** travel voucher for Oct. 18th meeting

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b6  
b7C

[Redacted]

Bill Powers The University of Texas at Austin ~ P.O. Box T

~ Austin, Texas 78713

Direct: [Redacted] ~ Fax: [Redacted]

b6  
b7C

[redacted]  
**From:** [redacted]  
**Sent:** Monday, November 07, 2011 9:33 AM  
**To:** [redacted]  
**Subject:** RE: NSHEAB meeting 10/18/11

Thank you

**From:** [redacted] [mailto:[redacted]@psu.edu]  
**Sent:** Monday, November 07, 2011 9:09 AM  
**To:** [redacted]  
**Subject:** RE: NSHEAB meeting 10/18/11

Will do - sorry about that.

[redacted]  
The Pennsylvania State University | Office of the President  
201 Old Main | University Park, PA 16802  
Tel: [redacted] Fax: [redacted]

**From:** [redacted] [mailto:[redacted]@ic.fbi.gov]  
**Sent:** Monday, November 07, 2011 8:50 AM  
**To:** [redacted]  
**Subject:** RE: NSHEAB meeting 10/18/11

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**To:** [redacted]  
**Subject:** RE: NSHEAB meeting 10/18/11

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[redacted]

[Redacted]

The Pennsylvania State University | Office of the President  
201 Old Main | University Park, PA 16802  
Tel: [Redacted] Fax: [Redacted]

**From:** [Redacted] [mailto:[Redacted]@psu.edu]  
**Sent:** Monday, October 31, 2011 2:42 PM  
**To:** [Redacted]  
**Subject:** FW: NSHEAB meeting 10/18/11

b6  
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- 4). Page 2 any additional expenses ( taxis, parking, etc).

Thank you

[Redacted]  
Management and Program Analyst  
FBIHQ/Counterintelligence Division

[Redacted]  
[Redacted] (desk)  
[Redacted] (bb)  
[Redacted] (fax)  
[Redacted]@psu.edu

b6  
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b7E

**From:** [Redacted] [mailto:[Redacted]@psu.edu]  
**Sent:** Monday, May 09, 2011 5:43 PM  
**To:** [Redacted]  
**Subject:** [Redacted] meeting 3/24 and NSHEAB meeting 5/3-4

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Thanks so much,

[Redacted]

[Redacted]

201 Old Main  
The Pennsylvania State University  
University Park, PA 16802

[Redacted]

[Redacted]@psu.edu