



Homeland Security

March 11, 2014

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Re: **2014-HQFO-00285**

Dear [REDACTED]:

This letter acknowledges receipt of your January 12, 2014, Freedom of Information Act (FOIA) request to the Department of Homeland Security (DHS), for records that reflect the *current* position, duties, and salary of Charles Edwards, who resigned as Deputy Inspector General on December 16, 2013. This office received your request on January 13, 2014. (*Optional:* Because your request was not specifically addressed to this office, your letter was initially sent to [OFFICE NAME] for routing and was received by this office on January 13, 2014.) (*Optional:* Due to the October 1 - 16, 2013, lapse in appropriations leading to the closure of the government, this office received your request on January 13, 2014.)

Due to the increasing number of FOIA requests received by this office, we may encounter some delay in processing your request. Consistent with 6 C.F.R. § 5.5(a) of the DHS FOIA regulations, the Department processes FOIA requests according to their order of receipt. Although DHS' goal is to respond within 20 business days of receipt of your request, FOIA does permit a 10-day extension of this time period in certain circumstances. [As your request seeks documents that will require a thorough and wide-ranging search, DHS will invoke a 10-day extension for your request pursuant to 5 U.S.C. § 552(a)(6)(B). If you would like to narrow the scope of your request, please contact our office. We will make every effort to comply with your request in a timely manner.] **OR** [As your request seeks a voluminous amount of separate and distinct records, DHS will invoke a 10-day extension for your request pursuant to 5 U.S.C. § 552(a)(6)(B). If you would like to narrow the scope of your request, please contact our office. We will make every effort to comply with your request in a timely manner.] **OR** [As the subject matter of your request is of substantial interest to two or more components of this Department or of substantial interest to another agency, we will need to consult with those entities before we issue a final response. Due to these unusual circumstances, DHS will invoke a 10-day extension for your request pursuant to 5 U.S.C. § 552(a)(6)(B). If you would like to narrow the scope of your request, please contact our office. We will make every effort to comply with your request in a timely manner.]

FOR COMMERCIAL REQUESTERS:

Provisions of the FOIA allow us to recover part of the cost of complying with your request. We shall charge you for records in accordance with the DHS Interim FOIA regulations as they apply to commercial requesters. As a commercial requester, you will be charged 10 cents per page for duplication, and for search and review time at the per quarter-hour rate (\$4.00 for clerical personnel, \$7.00 for professional personnel, \$10.25 for managerial personnel) of the searcher and reviewer. [We will construe the submission of your request as an agreement to pay up to \$25.00. This office will contact you before accruing any further fees.] **OR** [You stated in your request that you are willing to pay assessable fees up to \$____. This office will contact you before accruing any additional fees.]

FOR MEDIA REQUESTERS:

Provisions of the FOIA allow us to recover part of the cost of complying with your request. We shall charge you for records in accordance with the DHS Interim FOIA regulations, as they apply to media requesters. As a media requester, you will be charged 10 cents per page for duplication; the first 100 pages are free. [We will construe the submission of your request as an agreement to pay up to \$25.00. This office will contact you before accruing any further fees.] **OR** [You stated in your request that you are willing to pay assessable fees up to \$____. This office will contact you before accruing any additional fees.]

FOR EDUCATIONAL REQUESTERS:

Provisions of the FOIA allow us to recover part of the cost of complying with your request. We shall charge you for records in accordance with the DHS Interim FOIA regulations as they apply to educational requesters. As an educational requester, you will be charged 10 cents per page for duplication; the first 100 pages are free. [We will construe the submission of your request as an agreement to pay up to \$25.00. This office will contact you before accruing any further fees.] **OR** [You stated in your request that you are willing to pay assessable fees up to \$____. This office will contact you before accruing any additional fees.]

FOR OTHER REQUESTERS:

Provisions of the FOIA allow us to recover part of the cost of complying with your request. We shall charge you for records in accordance with the DHS Interim FOIA regulations as they apply to non-commercial requesters. As a non-commercial requester, you will be charged 10 cents per page for duplication; the first 100 pages are free, as are the first two hours of search time, after which you will pay the per quarter-hour rate (\$4.00 for clerical personnel, \$7.00 for professional personnel, \$10.25 for managerial personnel) of the searcher. [We will construe the submission of your request as an agreement to pay up to \$25.00. This office will contact you before accruing any further fees.] **OR** [You stated in your request that you are willing to pay assessable fees up to \$____. This office will contact you before accruing any additional fees.]

We have queried the appropriate component(s) of DHS for responsive records. If any responsive records are located, they will be reviewed for determination of releasability. Please be assured that

one of the processors in our office will respond to your request as expeditiously as possible. We appreciate your patience as we proceed with your request.

Your request has been assigned reference number **2014-HQFO-00285**. Please refer to this identifier in any future correspondence. To check the status of your FOIA request, you may contact this office at 1-866-431-0486 or 202-343-1743, or you may check the status of your request online at <https://www.dhs.gov/check-status-your-foia-request>.

Sincerely,


FOIA Program Specialist