Microsoft Outlook

From: Kobe, James
Sent: Thursday, August 26, 2010 12:28 PM
To: Estep, Susan C.; Ahearn, Richard L.; Pomerantz, Anne; Eskenazi, Martin; Sweeney, Brian; Hayashi, Minoru N.; Jablonski, Colleen G.; Rooker, Karen
Cc: Davidson, Linda L.; Albertsen, Mary; Snook, Dennis; Willmore, Winnie
Subject: EOM Update
Attachments: EOM as of AUG 26 2010.xls

Here is a current list of EOM cases and their last reported status. As always, let me and SUE know of any changes.

ALSO, please remember to let SUE know right away if YOU ARE GOING INTO AN AGENDA (and of the subsequent decision), as well as each time an SAD has issued.

With this information orderly case processing can be handled better; without it, you will be bugged later to provide all the information and updates which, by then, will be much more blurry and- -as experience indicates- - more time consuming to reconstruct.

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